**MINUTES OF PATIENT GROUP MEETING – TUESDAY 26 NOVEMBER 2024**

PRESENT – Jane Wharton (Chair in John's absence), Judith Harvey, Lesley Hall, Viv Palfeyman, Mandy Hallam.

APOLOGIES – John Flinders.

MINUTES OF LAST MEETING – were reviewed.

QUESTIONS FOR THE SURVEY - John had already circulated the questions.

ROTA FOR THE SURVEY

A timetable was put together assuming that John would not be available. However, should he wish to do any sessions this can be amended. Noted that Judy would be happy to give up her Friday morning session.

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| --- | --- | --- | --- | --- | --- |
|  | MONDAY  | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
| AM | Lesley | Viv | Lesley | Lesley | Judy |
| PM | Viv | Judy | Lesley (Viv can do also) | Judy | Viv |

QUESTIONS ABOUT THE SURVEY

Copies of blank surveys and clipboards will be provided to the members undertaking the survey. At the end of each session they should count them up and clip them together.

Judy is happy to do the analysis and John has already forwarded her the spreadsheet that he uses.

ANY OTHER BUSINESS

Winter pressures – same day access appointments are now available Monday to Friday in the Heanor practices for all Heanor patients. These are for specific acute conditions such as respiratory infections, UTIs, skin rashes, etc.

DATE THE NEW CHAIR TAKES OVER – Judy remains willing to take over as Chair in the New Year.

DATE AND TIME OF NEXT MEETING – Tuesday 11TH February 2024 at 6.30 pm (note the earlier start).